

# Goldcrest Homeowners Association

## Board Meeting Minutes

Final

Meeting date: **August 27, 2015**

Meeting location: Frost & Company, P.S., 824 State Ave NE

Board Members attending: Diana Alfonso, Bonnie Herrington, Tony Mailhot, Madelaine Smith.

Guest member: Mark Bergeson

### 1. Call to Order

The meeting was called to order at 7:20 PM.

### 2. Member Comments

Before the meeting was officially called to order, Mark Bergeson and Tony Mailhot discussed Mark's credentials for heading up the Internal Audit Committee and what information was needed to complete the audit for the fiscal year ending March 31, 2015. Tony Mailhot will bring copies of everything they would normally give an external auditor. Tony Mailhot will get the documents printed from the Quick Books files that Frawn Witt has. They discussed the process and procedures followed for accounts payables and receivables and that we did the books on an accrual basis. Mark Bergeson told of his past history over many years of internal audits with the Goldcrest HOA. This was summarized after the meeting was called to order.

Mark Bergeson will contact Joann Freimund and Tara Chadwell, inviting them to join him on the Audit Committee.

**Tony Mailhot made a motion to approve Mark Bergeson to lead the Audit committee and Madelaine Smith seconded it. The board approved the motion unanimously.**

### 3. Approval of Minutes

**Madelaine Smith moved to approve the edited version of the minutes of the July 16, 2015 Board meeting. Tony Mailhot seconded and the board approved the motion unanimously.**

### 4. Treasurer Report

Tony Mailhot reported \$98,000 in the bank and reviewed the deposits not yet made and outstanding bills. All is stable and we are basically on budget.

We discussed and we agreed it was time to put a lien on the property of Frank and Dennie Meza and on the property of Misty Duncan since they are both over a year overdue on payment. Tony Mailhot has made contact with Misty Duncan but received no payment. He has still not made any contact with the Mezas and we know of no way to contact them. All known addresses have been inaccurate.

Tony Mailhot acknowledged his error in the assessment report to Bank of Mellon in June and is seeking the appropriate dues payments from the Bank of Mellon and from the new owners of 3903 Westpark Court.

**Madelaine Smith moved to approve the Treasurer's Report. Bonnie Herrington seconded and the board approved the motion unanimously.**

#### 5. Summer Potluck

Due to forecast of rain all weekend, especially Sunday, we decided to postpone the potluck two weeks. It will be Sunday, Sept. 13 at 2:00. Bonnie Herrington will post flyers to that effect and set them in the plastic holders on all the mailboxes. We will ask Mike Kretzler to email the neighbors regarding the new date. Bonnie Herrington has planned games and activities for the children, purchased supplies and will request a fire truck to be present. She will bring nametags. Mark Bergeson is planning an activity for the adults. Mark Bergeson, Tony Mailhot and Madelaine Smith agreed to come at 1:00 to help set-up. Bonnie Herrington will rent four tables from Celebrations for about \$12 each. She needs help getting them to the park and returned. All board members will bring whatever chairs and tables they have available for the picnic.

We would like Simon Calcavecchia to say a few things at the picnic – welcoming them, let them know there will be no Fall Business Mtg and asking people to sign-up (on the paper that Mike Kretzler will bring) giving us their email or correcting email addresses they've given us in the past.

#### 6. Board Membership

We have not been able to make contact with Karen Huff after numerous phone calls and emails over a couple of months. Due to lack of her interest and presence at the majority of the Board meetings and another member showing interest in being on the Board, we decided to remove Karen Huff from the Board. We will have Simon Calcavecchia contact Sandy Nelson to see if she is interested in filling in the vacated position from now until the March business mtg. and inform Karen Huff of our decision.

**Tony Mailhot made a motion to dismiss Karen Huff from the Board and Madelaine Smith seconded it. The board approved the motion unanimously.**

#### 7. Maintenance

Madelaine Smith reported on recent projects. We all looked over the design drawings for Ivy Hill created by Leslie Coulter from Outdoors by Design and approved them. We have received one bid for \$35,000 for the project by Outdoors by Design. We are waiting for two other bids from All Things Dirt Excavating and Landscaping and Evergreen Valley Landscape hoping they will be significantly less. Madelaine Smith has contacted the neighbors whose homes are above Ivy Hill and will be meeting with them soon to get their input on the trees and bushes they wish to keep and where their property lines are.

Bonnie Herrington gave us a copy of the Contract with the City granting us up to \$5000 to help with getting rid of spurge laurel, ivy and blackberries in the Greenbelt. She will meet with Jesse Barnham from the City on site to see the actual invasive plants and where the densest plantings are that we need to remove.

We discussed that we didn't like the green background color of the entrance signs we recently had painted. After asking the painter for forest green, he gave us bright kelly green. Bonnie Herrington said she would remove the signs and repaint the background. The painter, Chris Sharp, also painted the bench in the park for free but it didn't adhere and Tony Mailhot has offered to pressure wash it if we can get John Knold to free it from its chains and bring it to Tony Mailhot's house.

We discussed the problem with the five cottonwood trees behind 1704 and 1706 Easthill Place. We agreed that since the trees were on the Greenbelt and they were causing undue hardship for the neighbors, it was our responsibility to resolve the problem. It could possibly be difficult to get the permit

from the City since they are healthy trees. Madelaine Smith will get a bid for their removal and look into the City permit. We would like to have the wood cut up for firewood and give it away.

**Diana Alfonso made a motion to have the trees cut down if the cost was at or below \$1500 and Tony Mailhot seconded it. The board approved the motion unanimously.**

#### 8. Fall Business Meeting

We briefly discussed that we knew of no business that needed to be done at the Fall Membership Meeting and due to general poor attendance decided to cancel it this year.

**Bonnie Herrington made a motion to cancel the Fall Membership Business Meeting and Madelaine Smith seconded it. The board approved the motion unanimously.**

#### 9. Other Business

Diana Alfonso reported that the Garage Sale went really well with 25 members participating. It was very well attended by buyers.

Diana Alfonso also reported that she is trying to get the speed monitoring sign from the City but it is currently being repaired. Amy Stull at the City will let her know when it is ready to use.

#### 10. Adjournment

The meeting was adjourned at 8:35 PM.

The next meeting is Tuesday, Sept. 15 at Marshall Middle School.